



How to Obtain Your Ohio Prevention Credentials

Jennifer Benson, BA, OCPC ICPS
Ohio Coaches & Mentors Network

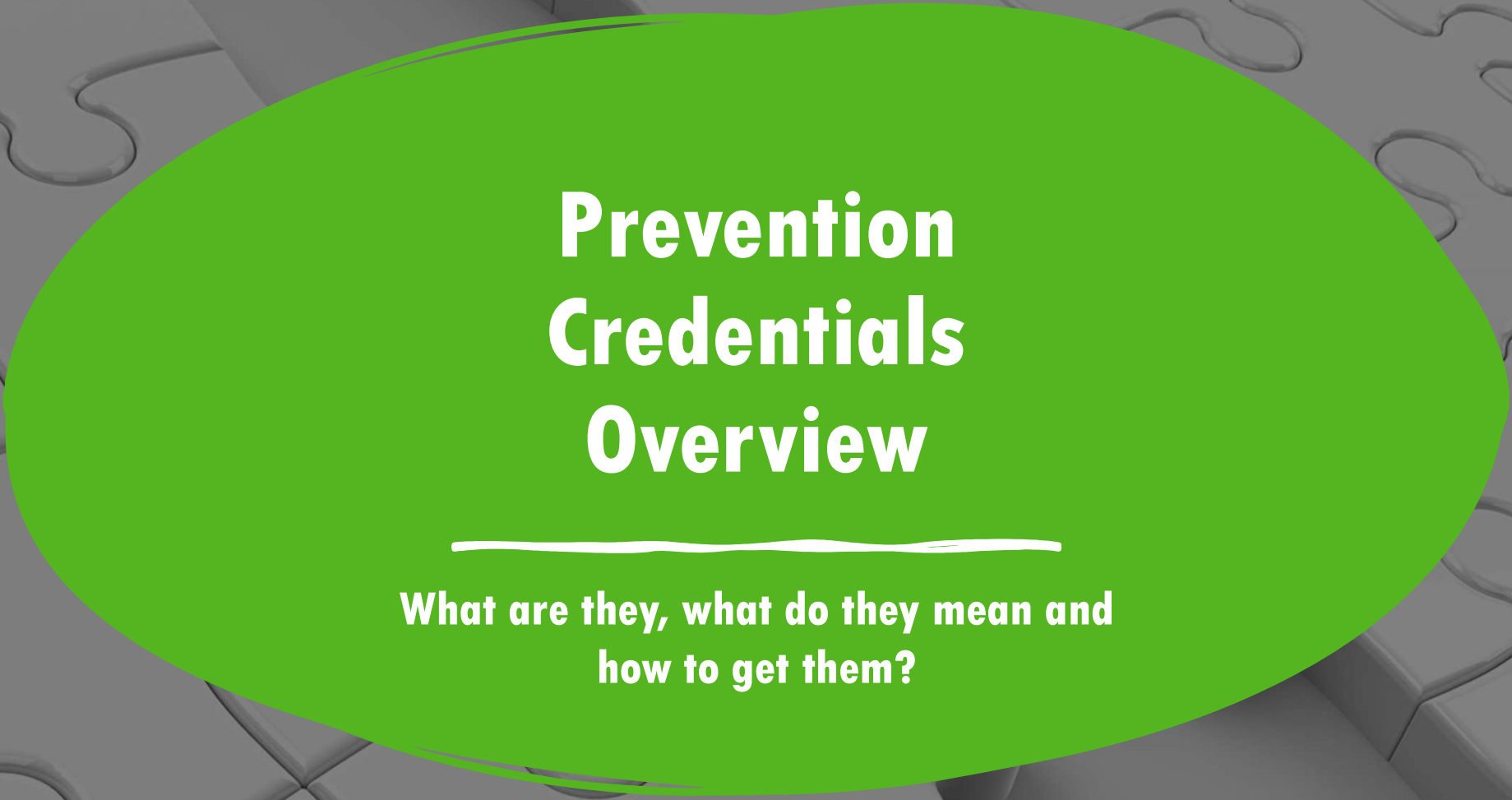
PreventionFIRST!

2020 Coalition Academy



Housekeeping Notes:

- Continuing education will only be awarded for those who view the live session
- You must attend the entire training to receive continuing education hours
- Post event evaluation surveys are required to receive continuing education
- For Social Work/Mental Health Counselor credits you must provide your license number in the post event evaluation survey
- For CHES credits, you must provide your CHES ID in the post event evaluation survey
- You will receive your certificate for continuing education by email within **30 days** of this training.



Prevention Credentials Overview

**What are they, what do they mean and
how to get them?**

Objectives

- Participants will be able to state what the Ohio Prevention Credentials are
- Participants will be able to state why someone should get credentialed
- Participants will complete the credentialing process



What are the Ohio Prevention Credentials?



Credentials through Ohio Chemical Dependency Board



Introductory level with three subsequent levels



Brings legitimacy to the field of prevention



Helps us understand the scope of practice

Credentials In Brief

Registered Applicant (RA)

Ohio Certified Prevention Specialist
Assistant (OCPSA)

Ohio Certified Prevention Specialist
(OCPS)

Ohio Certified Prevention Consultant
(OCPC)

Why should you get credentialed?



If you are a community member/coalition member:

Can help coalition obtain funding
Better understand prevention and support efforts in your community



If you are a prevention worker:

Prevention programming requires that the presenter/facilitator of the education be credentialed
Prevention funding often requires credentials
Better able to advocate for effective prevention
Be under the scope of practice for prevention



If you are credentialed in another discipline:

Prevention programming requires that the presenter/facilitator of the education be credentialed
Prevention funding often requires credentials
Understand the differences with prevention
Be under the scope of practice for prevention

**How do I get prevention
credentials?**

Step One

- Become a Registered Applicant
 - Why?
 - Initial Credential
 - Puts you under the Scope of Practice
 - How?
 - Complete the Professional Development Plan
 - Make it thoughtful and personalized
 - Think about your career path and what you want to accomplish
 - Create an account on elicense
 - Upload for approval

OHIO CHEMICAL DEPENDENCY PROFESSIONALS BOARD POSITION STATEMENT RE: PATH TO PREVENTION CERTIFICATION

- To obtain documented work experience in prevention under a scope of practice with proper supervision of prevention activities, a person would need to obtain RA status with this board, or have a credential listed in paragraph (B) of 4758-6-07 (those which can supervise an RA). It is suggested that someone hold the RA status for at least six (6) months while obtaining prevention experience hours to obtain prevention certificate as an OCPSA or OCPS. The RA is not a renewable credential with this board and can be held for only 2 years.

Effective November 1, 2020

Sample Professional Development Plan

Do not copy; for example only



PROFESSIONAL DEVELOPMENT PLAN TOWARD OCPS/OCPC CERTIFICATION

This Professional Development Plan is to be completed jointly by the supervisor and the applicant, and must be submitted with the RA/OCPSA application. Please note the Board does not approve the Professional Development Plan. Submission of this document demonstrates to the Board how the applicant will accomplish experience, education and knowledge requirements in the Domains needed for OCPS/OCPC certification.

AREA	EDUCATION PLAN	EXPERIENCE PLAN
Domain 1: Planning and Evaluation	Attend training through the following: *College courses in evaluation *Online webinar through CADCA and PreventionFirst!	Work with supervisor to complete evaluation report for 3 current grants
Domain 2: Prevention Education & Service Delivery	Attend training in the following programs: *Lifeskills - in person *Group facilitation - online *Prevention programming - online	Work with more experienced co-workers to learn about prevention education

Sample Professional Development Plan

Do not copy; for example only

AREA	EDUCATION PLAN	EXPERIENCE PLAN
Domain 3: Communication	College course in Speech and Communication	Work on creating prevention messages for social media for agency
Domain 4: Community Organization	Complete training through CADCA online webinars	Attend community Coalition meetings and learn about community organization
Domain 5: Public Policy & Environment Change	College course in policy creation	Attend local city council meetings and advocate for prevention Conduct environmental scan with youth coalition

Sample Professional Development Plan

Do not copy; for example only

AREA	EDUCATION PLAN	EXPERIENCE PLAN
Domain 6: Professional Growth and Responsibility	Seek out trainings in professional development, drug trends and supervision	Work with co-workers to learn various different aspects of prevention work

Preparing for Step Two

- Obtain an unofficial copy of any college transcripts
- Gather all certificates to all workshops
- Ensure supervisory requirements are met
- Decide which Credential you will be applying for
 - OCPSA
 - OCPS
 - OCPC

Supervisory Requirements

RA and OCPSA:

- OCPS, OCPC
- MD, OD
- Licensed Psychologist
- RN, Nurse Practitioner, Clinical Nurse Specialist
- Professional Clinical Counselor, Professional counselor, LISW, SW, IMFT, MFT
- Licensed School Counselor
- CHES

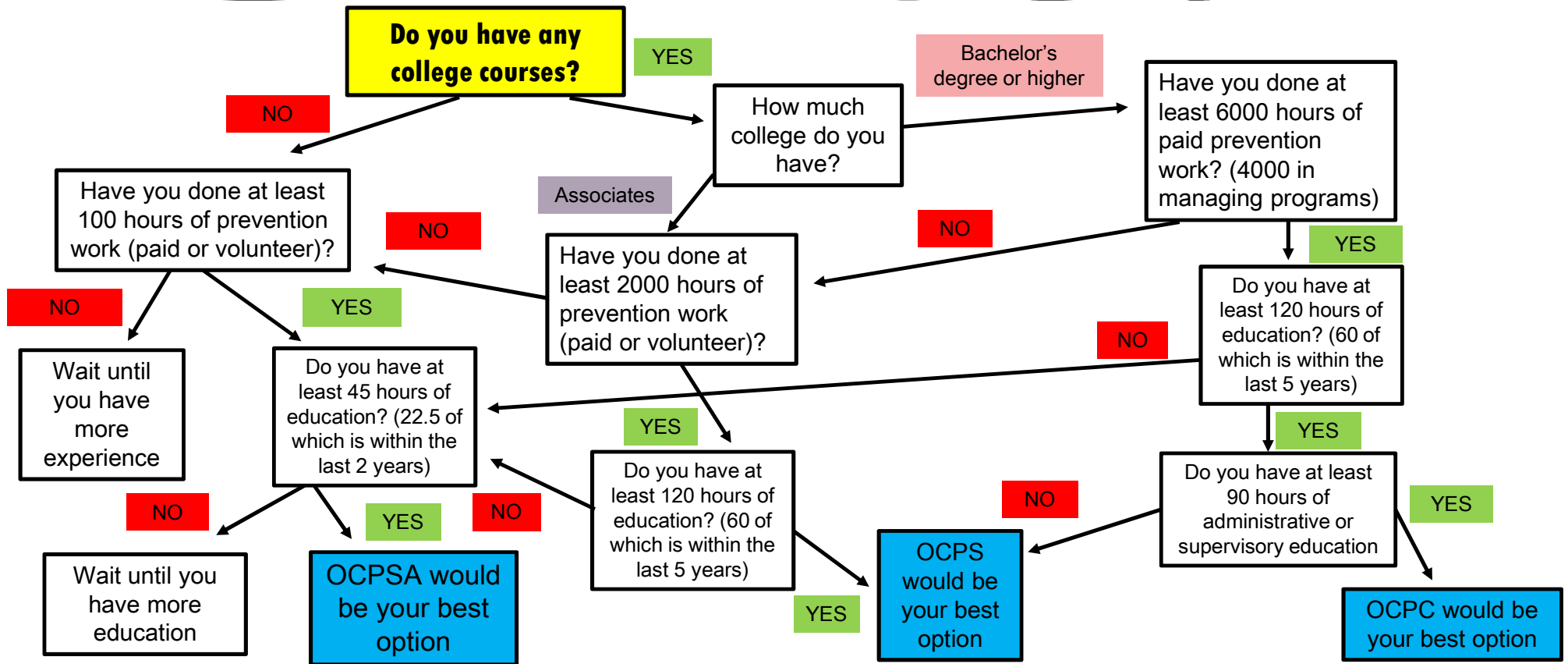
Ohio Certified Prevention Specialist (OCPS)

- OCPS, OCPC
- RN, Nurse Practitioner, Clinical Nurse Specialist
- LISW
- CHES

Ohio Certified Prevention Consultant (OCPC)

- No supervision required

Which credential should I apply for?





Download list to decide where non approved courses may fit



Keep agendas and syllabi for all training and education



Use this list when looking for training to fit into various content areas

Prevention Education Definitions

Step Two

Fill out the Education Grid

OCPSA Education Grid			
NAME: _____			
Domain/Content Area & minimum number of education hours required	Date of the Course	Course Name	# of Hours Covered
P1 - Planning & Evaluation 3 hours required			
P2 - Prevention Education & Service Delivery 3 hours required			
P3 - Communications 3 hours required			

P4 - Community Organization 3 hours required			
P5 - Public Policy & Environmental Change 3 hours required			
P6 - Professional Growth & Responsibility 15 hours required			

P7 - Ethics 3 hours required			
P8 - Cultural Competency 3 hours required			

How to read certificate for CEU hours

PID#: 50-17847 Date: March 4-5, 2019

Continuing Education Hours:
10.75

P2--Prevention Education and Service Delivery—10.75
R1—Field Related Other—10.75

Tracking #: 20-702630

1.5 OBN00392 Ohio Board of Nursing
1.5 RSX088902 Social Workers/OhioCSMFT
1.5 RCX068915 Counselors/OhioCSMFT
1.5 311334820 OPA MCE
1.5 50-18528 Ohio Chemical Dependency Board
R1-1.5, P2-1.5

Course #: 20-569911 RCH Provider #: 50-18555

Recognized Clock Hours: 6

~~RCHs for OCPSA, OCPS, OCPC~~

P7 – Ethics in Prevention (6)

~~RCHs for CDCA, LCDC II, LCDC III, LICDC~~

~~R1-Field Related Other (6)~~

Advice on completing Education Grid

College courses

- If the course was a semester class and earned 3 credit hours, then it equals 45 clock hours (3x15 weeks)
- If the course was a quarter class and earned 3 credit hours, then it equals 30 clock hours (3x10 weeks)

Splitting hours

- College courses can be split if the various topics were included in the class
- If you have the syllabus, have it available to show various topics

Non OCDPB approved hours

- Some may be used

Step Three

Complete

Complete all additional forms



Scan in

Scan in all certificates and forms

- Make sure all certificates have your name on them



Request

Request official transcripts be emailed to the board

- transcripts@ocdp.ohio.gov



Supervisors do not need to be the person who signs your check



If your supervisor does not have the needed credentials, try a local coalition, Board members or other prevention professionals



Do not fill out the supervision form; make sure the supervisor completes and signs it

Supervisor Reference Form

Step 4

- Sign in to your elicense account
- Select “Apply for a new license”
- Complete all steps online, including uploading all digital files
- Pay and submit your application

Step 5



Await approval



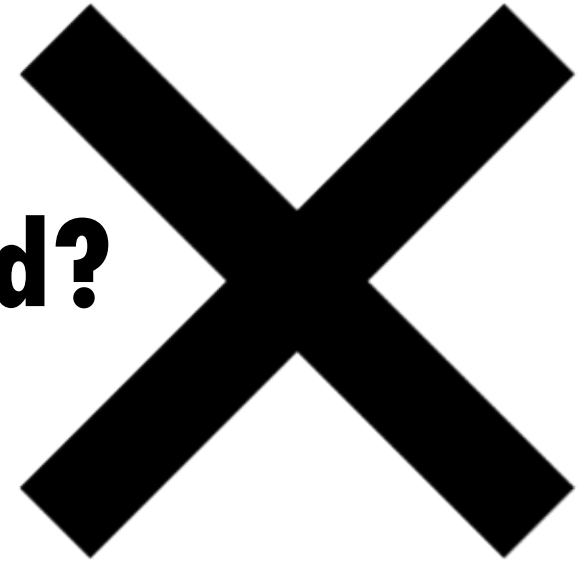
If you applied for an OCPSA, you will receive notification that you were approved



If you applied for an OCPS or OCPC, you will receive notification that you are approved to take the test

What if you aren't approved?

- Many applications are returned to have some piece changed, replaced or explained
- Don't get discouraged; send additional information or correct
- If you are not approved, ensure you are applying for the correct credential and that you have the required education and experience
- If you don't understand why you weren't approved, contact the Board for clarification



If you are approved for the OCPSA



PRINT OUT
YOUR
CERTIFICATE



IF REQUIRED,
TURN IN A
COPY OF YOUR
CERTIFICATE
TO YOUR
SUPERVISOR



ENSURE YOU
GET ALL
CONTINUING
EDUCATION
NEEDED
EVERY TWO
YEARS TO
MAINTAIN
CREDENTIALS



BEGIN
WORKING
THE NEXT
CREDENTIAL

Step 6



If you were approved to take the credentialing test, begin studying



Register at one of the local testing sites listed in the approval email



Take a practice test at

<https://pfs.ohio.gov/SPF-Phases/Capacity/Ohio-Prevention-Credential-Practice-Exam>

Study Resources

Rhode Island Prevention Specialist Certification Study Guide

- <https://internationalcredentialing.org/resources/Documents/PreventionCertificationStudyGuide.pdf>

CADCA Primers

- <https://www.cadca.org/resource-types/primer>

Candidate Guide for the IC&RC Prevention Specialist Examination

- https://internationalcredentialing.org/resources/Candidate%20Guides/PS_Candidate_Guide.pdf

Test Day

Follow all rules for testing and what you can have with you

Relax and focus

Take your time and read all options

When you have completed the test, you will get a provisional pass or fail. It's not official until you receive the approved notification.

**If you are
approved for
the OCPS or
OCPC and pass
the test**



PRINT OUT
YOUR
CERTIFICATE



IF REQUIRED,
TURN IN A COPY
OF YOUR
CERTIFICATE TO
YOUR
SUPERVISOR



ENSURE YOU
GET ALL
CONTINUING
EDUCATION
NEEDED EVERY
TWO YEARS TO
MAINTAIN
CREDENTIALS



Ensure you are following the scope of practice and code of ethics



Make sure you maintain your credential by completing an ethics course and your needed hours every two years



If you feel you need to go inactive for a period of time, contact the board



Advocate for others in prevention to pursue their credentials

Final Thoughts

Thank you!

Jennifer Benson, BA, OCPC, ICRC

Jenniferdbenson.ocam@gmail.com



Help Rooms

- Help filling out the Professional Development Form for the Registered Applicant
- Help filling out the education grid
- Test prep resources



PreventionFIRST!
2020 Coalition Academy



Questions?

PreventionFIRST!

2020 Coalition Academy



Post Training Info:

- Please complete the evaluation survey in the post event email.
- The recording and supplemental materials will be available on the PreventionFIRST! website under **TrainingHUB**.

• **STAY CONNECTED:**  [@PreventionFIRST](https://www.facebook.com/PreventionFIRST)

 [@PrevFIRST](https://twitter.com/PrevFIRST)

prevention-first.org